



Shree Rahul Education Society's (Regd.)
SHREE L. R. TIWARI COLLEGE OF ENGINEERING

Kanakia Park, Near Commissioner's Bungalow, Mira Road (East), Thane 401107, Maharashtra
(Approved by AICTE, Govt. of Maharashtra & Affiliated to University of Mumbai)
NAAC Accredited | ISO 9001:2015 Certified
Tel. No.: 022-28120144 / 022-28120145 | Email: slrtce@rahuleducation.com | Website: www.slrtce.in

MINUTES OF MEETING

Minutes of the NBA meeting with Reference No. SLRTCE/IQAC/20-21/22, held online at 11.00 am, on Tuesday, 2nd February 2021.

Details of Discussion

No.	AGENDA	DETAILS
1	Confirmation of the Minutes of the last meeting	<ul style="list-style-type: none">All the members were welcomed by Ms. Samita Bhandari. The previous minutes of the meeting were confirmed in the beginning.
2	Discussion on Prequalifier, criteria 1 and 2.	<ul style="list-style-type: none">Dr. Narayankhedkar Suggested to check Student faculty ratio (SFR) criteria of pre qualifier for Department of CS, IT and EXTC.Pre-qualifier with reference to CAYm2 2018-2019, CAYm1 2019-2020 & CAY 2020-2021 is to be maintained.Department of EXTC will take 120 as sanctioned from academic year 2019-20 due to same Program code.Criteria 1 discussion includes:<ul style="list-style-type: none">State the Vision and Mission of the Department and Institute (5)Consistency should be maintained between VMS of Institute and DepartmentDocuments of DAB formation can show in 2019-20 but vision mission statement formation process need to show properly with proofs.State the Program Educational Objectives (PEOs) (5)PEO are going to be achieved after passing the program .That's why PEO statements should be designed accordingly.1.3 Indicates where the Vision, Mission and PEOs are published and disseminated among stakeholders (10)1.4 States the process for defining the Vision and Mission of the Department, and PEOs of the program (25). Proof for the same need to maintained.1.5 Establish consistency of PEOs with Mission of the Department (15)Show the activities indicating the correlation between PEO and Mission of the Department.Criteria 2 Includes:<ul style="list-style-type: none">2.1 Program Curriculum: (20) The process of conducting the curriculum in the department should be effective and documents are to be maintained accordingly.2.1.1 States the process used to identify extent of compliance of the curriculum for attaining the POs and PSOs: (10)<ul style="list-style-type: none">Out of 12 POs and given PSOs, which are not mapped, find gap analysis.



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		<ul style="list-style-type: none">▪ Gap analysis can be discussed in the meeting with PAC and BOS.○ 2.2.1 describes the process to Improve Quality of Teaching & Learning (25)<ul style="list-style-type: none">▪ Feedback from students, its frequency, analysis and action taken is important to improve teaching learning.○ 2.2.2 Quality of Internal Semester Question Papers, Assignments and Evaluation (20)<ul style="list-style-type: none">▪ Level of assignments should be different for bright, medium and slow learner students.▪ Three set of student journals i.e., best, medium and poor should be maintained.▪ Blooms taxonomy should be used in internal assessment question papers.○ 2.2.3 Quality of Student Projects (25)○ 2.2.4 Initiatives related to industry interaction: For Industrial visit maintain proper document including objective, outcome, attendance and visit report.<ul style="list-style-type: none">▪ Bridge course to be conducted by analysing gap in the curriculum.○ 2.2.5 Initiatives Related to Industry Internship/Summer Training (15): Internship completed in vacation only should be considered.• After detail discussion Dr. KG Narayankhedkar suggested to prepare document for Criteria 1 and 2 before next meeting , which is tentatively scheduled to be held in next week.
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Approved by

Dr. Anju Arya
IQAC Director

Dr. S. Ram Reddy
Principal

Dr. Narayankhedkar
Margdarshak